

**MEETING MINUTES**  
**LAWRENCEBURG CONSERVANCY DISTRICT**  
**BOARD OF DIRECTORS**  
**HELD AT 6:30 P.M. ON April 18, 2024**  
**AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA**

THE FOLLOWING DIRECTORS WERE PRESENT:

Jim Kittle, Chairman	Dennis Richter
Randy Tyler, Vice chairman	Tom Schneider
Dave Staab	Andy Lyons
Greg McAdams	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent  
Jared Ewbank, Attorney  
Heather Shaut, Administrative Assistant

**Present in the Audience were:**

**Administrative Issues**

Kittle opened the meeting with the pledge of allegiance.

Ewbank called Roll.

Kittle then asked for a motion to approve the March 21, 2024 minutes. Richter motioned to approve the minutes and Staab seconded the motion. The motion carried unanimously.

Kittle summarized the April 1, 2024 Finance Committee meeting and process for investing funds from matured CDs into new CDs then asked for a motion to approve the minutes of that meeting. Richter motioned to approve the minutes and McAdams seconded the motion. The motion carried unanimously.

Kittle then asked for a motion to approve the agenda. Lyons motioned to approve the agenda and McAdams seconded the motion. The motion carried unanimously.

After review and questions by Richter. Kittle called for a motion to pay the monthly claims and vouchers. Richter motioned to pay the monthly claims and vouchers and Staab seconded the motion. The motion carried unanimously.

### **New business**

Seymour shared photos of the condition of the wall behind Whiskey City Apartments and recommended a metal cap atop to cover the wear. He requested approval to get 3 quotes for the work. McAdams made the motion and Lyons seconded. The motion carried unanimously. Seymour said Lawrenceburg Main Street will paint the wall a solid neutral color.

Kittle spoke about the opportunity he and Ewbank had to speak with Representative Houchin regarding the large projects LCD is looking to do. He said it was positive and she was willing to help when asked.

### **Unfinished business**

The discussion of live video and recorded meetings took place with Ewbank indicating a requirement to do so begins 7/1/2025. Ewbank recommended beginning sooner to learn the process. McAdams made a motion to begin as soon as possible, seconded by Schneider. Andrew Birmingham brought up concerns regarding Homeland Security and public safety, especially with regards to video. Ewbank will research these concerns for the next meeting. The previous motions were withdrawn and the decision to discuss more following Ewbank's findings was unanimous.

### **Superintendent's report Lawrenceburg levee**

Mike Hrezo presented. He performed inspections of the Convention Center wall where some cracking was noted previously. These were performed at high water on April 10<sup>th</sup> and 16<sup>th</sup>. Of the five locations noted with spalling previously, only one had moisture, and that without any puddling. He noted the spalling is occurring at the form ties. When asked, he said there wasn't anything that concerned him there. It was discussed that the Convention Center owns the wall, while LCD maintains it. Ewbank will get the signed agreement for the board to read.

Hrezo stated high water delayed completion of the work on the sluice gate. The pre-con meeting with C & H/M Excavating took place. On March 28, the Corps was notified and issued a notice to proceed. A meeting and tour with Giles Chemical verified nothing from their facility can enter the sewer system. Once the water receded, all the stone was removed. An inspection of the thimble is required for the Corps before installation of the new gate.

Seymour shared the receipt for equipment sold at auction.

Seymour discussed a quote from Toric to modify the internet fiber system, required to allow the stations to communicate with each other. Staab made a motion to have Toric do the work and Lyons seconded. The motion passed unanimously.

Forrest Kunkel presented for Mundell & Assoc. Representatives from Mundell attended risk analysis training with USACE, covering topics such as risk assessment level and related effort, inspection and maintenance, risk factors and scenarios, tolerability levels and mitigation consideration. Recommendations for LCD will be determined based on the Semi Quantitative Risk Assessment and

inform emergency preparedness for potential modifications, scale of data collection, national flood insurance accreditation.

On the Emergency Action Plan, Seymour will coordinate with Dearborn County Emergency Management Agency and set up a coordination meeting with Jason Sullivan.

For the Riverfront Development, Mundell stated the USACE review comments will be included in a report before the next meeting. Seymour requested responses be sent to Structure Point and USACE before the next meeting and Seymour will provide the information to the Board first.

Looking forward, Mundell said the ponding report is 85% complete and will incorporate the relief well report. The Operation & Maintenance Manual update is underway and will include SCADA. In the next couple of months, work will be performed on seepage & stability assessment, interior ponding, FEMA accreditation and risk assessment.

Seymour discussed some minor damage to the culverts by the school's grounds crew company. These are not impacting the culverts function at this time. Also, there is a need to have trees removed from around the outfalls. Seymour will bring 3 quotes for the work to the next meeting.

#### **Superintendent's report Greendale levee**

Andrew Birmingham presented for JMT. Birmingham said a scope of work for the grant opportunities would be available on 5/3. They are planning to combine the work for both levees and are coordinating with Mundell. Kunkel will send a note to coordinate a meeting and include Seymour.

The hazard mitigation plan was discussed and will be followed up on.

#### **Community Athletic Park**

Seymour has had interviews with a number of great applicants for the summer help positions. He would like to review their qualifications and meet with the Personnel Committee next week.

#### **Secretary Report**

The SBoA has been to the office to continue their engagement, but will need to return to complete it.

Q2 Attendance sheets were provided to the directors.

#### **Finance Committee Report**

Kittle presented Resolutions 2024-07 and 2024-08, to provide view only access to Shaut for bank accounts and the Gateway online portal, respectively. Richter made a motion to approve 2024-07, seconded by McAdams. The resolution passed unanimously. Staab made a motion to approve 2024-08, seconded by Tyler. The resolution passed unanimously.

Kittle reviewed the Quarterly CD and checking account report, the financial statements, the annual lease agreement calculation to date and the management report to date.

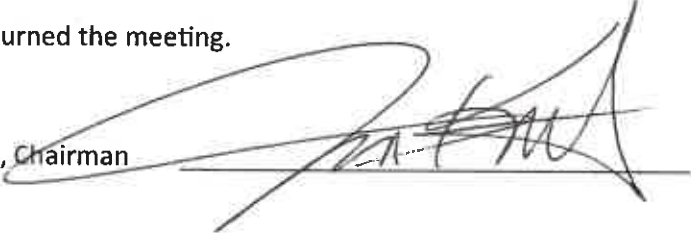
**Personnel Committee Report**

Kittle discussed a situation in which the LCD Superintendent’s personal Facebook account was duplicated and posts made to community pages from that fake account.

There being no more business, Kittle adjourned the meeting.

May 16, 2024

Jim Kittle, Chairman

A large, stylized handwritten signature in black ink, appearing to read 'Jim Kittle', is written over a horizontal line.