

MEETING MINUTES
LAWRENCEBURG CONSERVANCY DISTRICT
BOARD OF DIRECTORS
HELD AT 6:30 P.M. ON MARCH 21, 2024
AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA

THE FOLLOWING DIRECTORS WERE PRESENT:

Jim Kittle, Chairman	Dennis Richter
Randy Tyler, Vice chairman	Tom Schneider
Dave Staab	Andy Lyons
Greg McAdams	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent
Jared Ewbank, Attorney
John Mundell - online
Steve Boone-online
Andrew Birmingham - online
Forrest Kunkel - online

Administrative Issues

Kittle opened the meeting with the pledge of allegiance.

Ewbank called Roll.

Kittle then asked for a motion to approve 3/1/24 minutes.

Lyons motioned to approve the minutes and McAdams seconded the motion. The motion carried unanimously.

Kittle then asked for a motion to approve 2/15/24 minutes.

Staab motioned to approve the agenda and McAdams seconded the motion. The motion carried unanimously.

Kittle then asked for a motion to approve the agenda with the addition of the following: Hrezo Engineering Update, Rivertown Rumble Football Tournament Nov 16-17, Monthly Management Report, Reedy Report and Account reconciliations.

Richter motioned to approve the agenda and Tyler seconded the motion. The motion carried unanimously.

On review of the Claims and vouchers, Kittle inquired about the Iowa Farm Equipment item. Seymour indicated it would be paid once the equipment was received. Kittle called for a motion to pay the monthly claims and vouchers.

Staab motioned to pay the monthly claims and vouchers and Richter seconded the motion. The motion carried unanimously.

New business

Kittle introduced Shaut as the new Administrative Assistant.

Kittle expressed condolences to Tyler on the loss of his mother. Tyler expressed his thanks and appreciation for the plant arrangement.

Kyle Bachelor requested the Rivertown Rumble Football Tournament be added to the CAP fields events calendar for Saturday – Sunday, November 16-17. Seymour requested Bachelor put his date request on the online sign up. Ewbank expressed releases would be required. Bachelors left the meeting.

Kittle commented on the Management report, noting the move of \$3,200 in budget funds into property insurance due to the increase in rates.

Superintendent's report Lawrenceburg levee

Hrezo said the work on the Convention Center Levee wall was completed at the end of February and recommends an inspection at the next high-water event. Hrezo said replacement of the sluice gate at the pump station to be complete by the next board meeting and needs a signed agreement for "notice to proceed." There will be a pre-con meeting with C & H/M Excavating. Ewbank reviewed the draft and agreed to the terms.

Kunkel presented a Lawrenceburg Levee Activity Update report for Mundell & Assoc, covering:

- Relief Well Rehab report, 98% complete to be finished by the end of March
- USACE Formal Inspection, waiting on the summary report and punch list
- Lawrenceburg Levee Ordinance, Ewbank agreed to get the ordinance to the city
- Lawrenceburg EAP, Seymour and Ewbank to invite John Johnson to a discussion meeting

Superintendent's report Greendale levee

Birmingham and Boone presented information on the current cost estimate, based on 2023 data, for the Greendale Levee Accreditation project, showing a significant increase from the estimates based on 2020-21 data. A review of the timing for various parts with discussion that timing will likely cause additional increases. There was discussion of funding through grants, meeting experienced grant writers to interview, timing and importance of fulfilling requirements to obtain grants. Kittle formed a grant committee of himself, Schneider and Staab, indicating members can rotate.

Shovel Ready

Seymour expressed the importance of getting the Lawrenceburg and Greendale communities to cooperate and Greendale would be the first step. There will be a meeting with Greendale Wednesday, March 27 at 2:00 and a follow up meeting next month to include JMT also.

Community Athletic Park

Seymour said he is keeping up with the requests to use the park. He also discussed the progress on improving the field turf.

Secretary Report

Shaut said the SBOA auditor came for one day last week for a compliance audit and plans to come another day next week to wrap up. Their report can be expected within 45 days of the completed audit.

Shaut requested the Directors to complete the quarterly attendance reports by Monday, April 1 for inclusion in that week's payroll.

Finance Committee Report

Kittle presented the calculation for the payment to Lawrenceburg according to the Annual Lease Agreement.

Kittle said the necessary bond on Katelyn Shafer was complete and recorded.

Kittle indicated he signed the reconciliation report.

Kittle indicated CD bids would go out early next week for \$6-7M. Kittle, McAdams and Richter will meet late week to review the responses.

Personnel Committee Report

An adjusted offer letter for Seymour was presented to account for correct hours.

Kittle then asked for a motion to approve the offer letter.

Lyons motioned to approve the offer letter and Schneider seconded the motion. All approved, with the exception of McAdams, who opposed. The motion carried.

Attorney Report

Ewbank presented the resolution to adopt a new credit card policy.

Kittle called for a motion to approve the resolution.

Staab motioned to approve the resolution and McAdams seconded the motion. The motion carried unanimously.

Ewbank discussed the already approved Investment Policy, saying it simply says we follow federal and state law.

Ewbank discussed the in-process election policy with highlighted changes thus far.

There was discussion about the requirement to have live video and recorded board meetings. Ewbank will research the timing of that requirement.

There being no more business, the meeting was then adjourned.

April 18, 2024

Jim Kittle (Chairman)



