

**MEETING MINUTES
LAWRENCEBURG CONSERVANCY DISTRICT
BOARD OF DIRECTORS
HELD AT 7:00 P.M. ON DECEMBER 19, 2019
AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA**

THE FOLLOWING DIRECTORS WERE PRESENT:

Mike Noel, Chairman	Al Abdon
Greg McAdams	Randy Tyler
Jim Kittle	
Mike McCabe	

THE FOLLOWING DIRECTORS WERE ABSENT:

Dennis Richter, OD, Vice-Chairman

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Jr., Superintendent
Chelsie Noel, Secretary
Richard Butler, Attorney

Administrative Issues

The meeting was called to order by Chairman Mike Noel.

The Directors (and others) recited the Pledge of Allegiance.

Upon the motion of Mike McCabe, seconded by Al Abdon, the minutes of the November 21, 2019 regular meeting were unanimously approved.

Upon the motion of Randy Tyler, seconded by Jim Kittle, the claims and vouchers were unanimously approved. It was also discussed that Attorney, Richard Butler, would draft an opinion on utilities demand charges.

New Business

Accounting overview report from Reedy Financial Group was reviewed and discussed. Secretary, Chelsie Noel, is going to request that Reedy Financial Group update the fixed assets report to reflect a 10-year depreciation value on all mowers.

Unfinished Business

Sale of Scudder property will be published in 12/26 and 1/2 issues of The Register. Bids will be accepted between 1/9-1/14.

Superintendent's Report

Superintendent Paul Seymour reported on various matters.

SCADA project is ongoing.

At least two events will be held at the new rodeo arena in 2020.

Paul recommended that LCD move forward with the pump station #3 piping project, per USACE request. Upon the motion of Greg McAdams, seconded by Randy Tyler, it was unanimously approved to hire Hrezo Engineering to complete the work.

Presented quotes for tree removal on Barry Nanz property. Upon the motion of Mike McCabe, seconded by Al Abdon, it was unanimously approved to pay \$1,925 toward the project. Will be paid upon project completion.

Crew is currently pumping.

Presented an opinion from John Mundell regarding water sampling at Pump Station #3. The directors agreed that LCD should send report to IDEM. The City of Greendale is also reporting the matter to IDEM.

USACE has instructed LCD to move forward with an inspection of discharge pipes. Paul has set up a demonstration for a potential solution on 1/8.

Recommended a 3% raise in hourly pay for Secretary Chelsie Noel in 2020.

Secretary Report

Secretary Chelsie Noel reported on various items.

Election preparation is ongoing. Ballots were mailed on 12/18/19. Upon the motion of Jim Kittle, seconded by Greg McAdams, it was unanimously decided to have Vice-Chairman, Dennis Richter, cast the LCD's ballot this year.

State Board of Accounts engagement review is ongoing. Awaiting response from SBOA.

Shared new health insurance premiums for 2020.

Two CD investments coming due in January. Will plan to request bids for re-investment.

Need quarterly attendance reports by 1/6.

Finance Committee Report

Jim Kittle submitted his verification of October and November 2019 reconciliation reports.

Jim Kittle also presented his analysis of local banks.

New investment policy will be presented at January's Annual Board of Finance meeting.

Personnel Committee Report

After discussion regarding the need for the LCD Superintendent to have a contract, a motion was made by Al Abdon, seconded by Greg McAdams, to add language about insurance coverage into the current employee handbook, and not require, or offer a contract to our superintendent, but to have him continue to work as a Permanent/Part-Time/Salaried Employee under the terms of the employee handbook as revised above. Vote was unanimous.

Greg McAdams made a motion to add language in the employee handbook that would require the current superintendent to complete a weekly timesheet with only the total hours worked each week. Motion died due to lack of a second.

Mike McCabe made a motion to increase the current Superintendent's annual salary by 3%. Motion was seconded by Greg McAdams. Vote was unanimous.

There being no further business, Chairman Mike Noel adjourned the meeting.