

**MEETING MINUTES  
LAWRENCEBURG CONSERVANCY DISTRICT  
BOARD OF DIRECTORS  
HELD AT 6:30 P.M. ON JANUARY 20, 2022  
AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA**

THE FOLLOWING DIRECTORS WERE PRESENT:

Mike Noel, Chairman	Jim Kittle
Dennis Richter, OD, Vice-Chairman	Greg McAdams
Randy Tyler	Al Abdon
Mike McCabe	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent  
Chelsie Noel, Secretary  
Richard Butler, Attorney

**Administrative Issues**

The meeting was called to order by Chairman Mike Noel.

The Directors (and others) recited the Pledge of Allegiance.

Upon the motion of Dennis Richter, seconded by Jim Kittle, the minutes of the December 16, 2021 meeting were unanimously approved.

Upon the motion of Mike McCabe, seconded by Dennis Richter, the minutes of the January 12, 2022 executive session were unanimously approved. Director, Greg McAdams abstained.

Upon the motion of Dennis Richer, seconded by Greg McAdams, the claims and vouchers were unanimously approved.

## **New Business**

Attorney, Richard Butler, swore in Director, Randy Tyler, for a new 4-year term.

### **Nominations for Chairman, Vice-Chairman**

Upon the motion of Dennis Richter, seconded by Mike McCabe, Resolution 2022-1 appointing Mike Noel as chairman, was unanimously passed.

Upon the motion of Randy Tyler, seconded by Jim Kittle, Resolution 2022-2 appointing Dennis Richter as vice-chairman, was unanimously passed.

### **Committee Appointments**

Chairman Mike Noel announced that committees will remain the same for 2022.

Construction Committee: Mike Noel, Randy Tyler, Mike McCabe

Personnel Committee: Mike Noel, Jim Kittle, Al Abdon

Finance Committee: Jim Kittle, Dennis Richter, Greg McAdams

### **Directors Compensation**

Upon the motion of Greg McAdams, seconded by Al Abdon, Resolution 2022-3 fixing director compensation was unanimously passed.

Year-end accounting overview reports from Reedy Financial Group were reviewed and discussed. Upon the motion of Greg McAdams, seconded by Dennis Richter, it was unanimously favored to accept the contract renewal with Reedy Financial Group.

### **Superintendent's Report – Lawrenceburg Levee**

Superintendent Paul Seymour reported on various matters.

John Mundell continuing to work on ponding area analysis and other related projects.

Pre-construction meeting for the pump station #3 abandonment project will be February 1. Cofferdam work is ongoing. Mike Hrezo is still working on prep work for East High Street clearing project.

USACE will host a virtual workshop on February 3 for all directors from 1-5pm.

New AEBI and new Kubota purchases may be delayed due to supply chain problems within the industry.

Paul shared a couple ideas for saving the LCD money, including no longer turning on CAP field lights. Upon the motion of Jim Kittle, seconded by Dennis Richter, it was unanimously approved to make an announcement that all CAP field usage will need to occur during daylight until further notice.

#### **Superintendent's Report – Greendale Levee**

Andrew Birmingham with Johnson, Miriam & Thompson gave an update on ongoing projects related to the FEMA accreditation work.

#### **Secretary Report**

Secretary Chelsie Noel reported on various matters.

City of Lawrenceburg lease agreement check was received and had been appropriately increased per the agreement in place.

Property insurance policy with Selective Insurance has been renewed, per the vote last month. Andy Schoeff is working on a quote for the cyber policy.

Jim Kittle has been added to the FCN Bank checking account signature card.

#### **Finance Committee Report**

Jim Kittle will present the City of Lawrenceburg lease agreement financials for 2021 to the mayor in the next few weeks.

Jim Kittle shared his review of December reconciliation reports.

## **Personnel Committee Report**

### **Superintendent Compensation**

Upon the motion of Randy Tyler, seconded by Mike McCabe, Resolution 2022-4 fixing superintendent compensation was unanimously approved.

### **Secretary Compensation**

Upon the motion of Randy Tyler, seconded by Mike McCabe, Resolution 2022-5 fixing secretary compensation was unanimously approved. Mike Noel abstained from voting.

Upon the motion of Al Abdon, seconded by Randy Tyler, it was unanimously agreed to not make any updates to the current employee handbook, aside from changing the date.

Mike Noel shared that the union contract negotiations are complete.

Mike Noel initiated conversation regarding a COVID policy. He recommends that CDC guidelines be followed in respect to mandatory time off from COVID sickness, and employees should use sick days to cover that time instead of LCD paying employees for time off. Much conversation was had and it was decided that the directors will review attorney, Richard Butler's policy/comments and will bring it back up for discussion at next month's meeting. Until that time, LCD will continue with current policy of paying employee's for COVID-related time off (no sick day use required).

### **Attorney Report**

Much conversation was had regarding a proposed ordinance and implications of such. No decision was made.

Attorney, Richard Butler, presented conflict of interest forms for the following directors: Dennis Richter, Mike Noel, Mike McCabe, and Jim Kittle. Upon the motion of Jim Kittle, seconded by Greg McAdams, all of the forms were accepted. Chelsie will submit to Gateway.

### **Additional Comments**

Director, Greg McAdams, recommended a new process for completing quarterly attendance reports. Moving forward, Chelsie will have a binder at the office where all directors can sign in when attending a meeting.

There being no further business, Chairman Mike Noel adjourned the meeting.